

Active Streets Gainesville

Information for Activity Leaders

Thank you for participating in Active Streets! This sheet contains some basic info to help ensure the day runs as smoothly as possible!

Activity Leader Duties:

Provide, set-up and break-down all materials for your activity
Keep participants engaged and excited!
Coordinate with event organizers and Zone Captains
Promote Active Streets to your networks!

Load in Instructions:

Arrive at University Avenue between 9:00 AM -9:45 AM. Pull up to the curb near your designated site location (a map will be provided prior to the event) to unload your items. Check in with your location's Zone Captain or volunteers when you arrive. Please note that Activity Leaders are responsible for their supplies for the entire duration of event, including load-in and out. We recommend having at least two people to help with load-in; one to manage vehicle and one to stand at curb with supplies. Once all materials are unloaded at curb, please remove your vehicle from University Avenue. Parking is available on side streets and adjacent public parking lots. We will be staging activities on the curb between 9:00AM – 9:45AM. At 10:00AM, the street will officially close, and you will move your materials from the curb to the street and into your designated site locations. **DO NOT MOVE INTO THE STREET UNTIL THE ROAD IS CLOSED.**

Sunday, October 18, 2015 Schedule for Activity Leaders

9:00am	Begin arriving at designated location on University Avenue (see map).
9:00am-9:45am	Drop off materials at curb, remove vehicle.
9:45am - 10:00am	Check in with Zone Captain, pre-stage materials at curb.
10:00am- 11:00am	Street closure begins. Transfer all materials from curb into designated space on University Ave, and set up activity for event.
11:00am- 3:00pm	Active Streets Gainesville! Check website for details on bands, special events and activities! www.activestreetsalliance.org
3:00pm-4:00pm	Event ends. University Avenue must be cleared and all materials moved to the curb or to your vehicle. NO VEHICLES CAN ENTER UNIVERSITY AVENUE BEFORE 4PM. Pitch in to clean the street and surrounding area.
4:00pm	Street closure ends.

NOTE: Active Streets Gainesville sponsors, hosts, event organizers, and volunteers are not liable for the harm of property or persons participating in Active Streets. Active Streets is occurring in public space, and all City and State laws and regulations apply. Any vendor selling goods or services within the event limits are responsible for all permits required by the City and State.

Active Streets Gainesville

Contact Information

Event Chairs: *Contact for emergencies, general questions and media*

Joseph Floyd (912) 717-1044

Shawn Webber (352) 246-3919

Ally Gill (352) 745-2011

Zone A

University Ave between W 6th St & W 2nd St

Activities: 1 - 34

Zone Captain: Danielle Chanzas

Contact: (954) 980-0130

Zone B

University Ave between W 2nd St & City Hall

Activities: 37 - 65

Zone Captain: Ally Gill

Contact: (352) 745-2011

Zone C

University Ave between City Hall & NE Blvd

Activities: 67 - 100

Zone Captain: Bob Karp

Contact: (352) 325-8810