



Conservation Management Assistant, One Tam

(Benefitted temporary position through October 13, 2023)

Are you passionate about conservation?

We are seeking a new team member to work in a collaborative setting to support the conservation of natural resources on Mount Tamalpais. Do you have experience in invasive species mapping or control? Have you surveyed rare plants or participated in habitat restoration projects? If so, we invite you to apply for this exciting opportunity with the Golden Gate National Parks Conservancy to work with the One Tam partnership.

One Tam is a partnership between the National Park Service, California State Parks, Marin County Parks, Marin Municipal Water District, and the Golden Gate National Parks Conservancy. One Tam combines the expertise and resources of its partners to ensure the long-term health of Mt. Tamalpais by advancing efforts to restore ecosystems, improve trail corridors, enhance visitor services, expand education and stewardship programming, and inspire community support through volunteerism and philanthropy. Staff to support One Tam are hired through the Golden Gate National Parks Conservancy.

One Tam Conservation Management Assistant

The One Tam Conservation Management Assistant will work with a team to implement an Early Detection and Rapid Response program and other monitoring projects. The Assistant will also participate in occasional partnership activities, maintain equipment and assist with data management. This is a full-time, benefitted temporary position running from late March to October 13, 2023.

Essential Duties and Responsibilities:

- Map invasive and rare plants with GPS and GIS technologies on field surveys;
- Weed removal: implement strategies for targeted invasive species in all life stages according to established protocols and partner agency policies;
- Ensure that field teams have needed tools and materials;
- Drive pickup trucks and other vehicles safely on fire roads and surface streets to reach work sites.
- Represent One Tam to the public in a positive and professional manner. Dress professionally, and respond to any inquiries from the public in a helpful and friendly manner;

- Perform data entry and quality control for field mapping;
- Maintain tools and equipment. Keep all supplies cleaned and organized. Repair and sharpen tools as necessary;
- Maintain vehicle cleanliness, perform monthly basic inspections;
- Perform other duties as assigned.

Knowledge, Skills and Abilities:

- A college degree or comparable field experience in ecological restoration, invasive weed management, or a closely related field (i.e. botany, ecology, resource management, environmental studies);
- Excellent work ethic, physically fit, able to lift 50 pounds, and able to perform work outdoors in adverse weather, poison oak, and site conditions;
- One year experience in restoration practices including invasive plant control.
- Strong field observation skills; knowledge of plant identification; including SF Bay Area flora a plus
- Experience with a variety of tools, including hand and power tools
- Basic computer skills; knowledge and familiarity in using MS Office;
- Strong interpersonal and communication skills;
- Ability to work with a team and independently; Experience working with multiple partners or in a partnership environment and with land management agencies a plus;
- Valid Driver's License and clean driving record.

Health and Safety:

It is the policy of the Golden Gate National Parks Conservancy to create and maintain a safe and healthful workplace, consistent with and in compliance with applicable state and federal laws. Employees will play an active role in creating a safe and healthy workplace and will comply with all applicable health and safety rules. The Conservancy is committed to the goal of implementing an effective health and safety program and an injury prevention program.

Based on the current state of the COVID-19 pandemic, the Parks Conservancy requires all employees, interns, and independent contractors to be vaccinated and to provide proof of such vaccination as a condition of employment or performing contract work.

Physical Requirements and Work Environments:

- Work is primarily performed outdoors with one day per week on average in an office setting;
- Tasks include manual labor in vegetation management and monitoring requiring bending, stooping and kneeling; work may occur in adverse weather conditions

and in noxious vegetation including poison oak; around stinging insects and other wildlife.

- Must be able to lift 50 pounds;
- Hours are primarily Monday to Friday, 7am to 3:30PM with some variation in late summer;
- Field work occurs in Marin County with a duty station in San Rafael; occasional days in San Francisco may be required as well as other Marin locations.

Pay Rate/Benefits: \$24 to \$25 per hour. This is a full-time benefitted temporary/seasonal position. Benefits include free medical, dental, and vision plans for employee and family, paid vacation time plus holidays, personal, and sick days, retirement plan, Employee Assistance Program, employer-matched Commuter Program, employee discounts, and more.

Application Deadline Date: February 7th, 2023.

The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified. All employees may be required to perform duties outside of their normal responsibilities from time to time, as needed.

The Golden Gate National Parks Conservancy is an Equal Opportunity Employer. Recruitment, placement and promotions are conducted without regard to an individual's race, color, religion, sex, national origin, age, physical handicap, veteran status or sexual orientation, or any other classification protected by Federal, State, and local laws & ordinances. We will consider qualified candidates with criminal history in a manner consistent with the requirements of the San Francisco Fair Chance Ordinance. All qualified applicants are encouraged to apply.