**Position Title: Director of Science**

**Office Location: Remote**

**Reports to: President**

Organizational Summary: River Partners is a private, nonprofit corporation located in Chico, California. River Partners’ mission is to create wildlife habitat for the benefit of people and the environment.

Position: The Director of Science works with the President and the Biology Department to oversee restoration, mitigation and consulting activities, to interact with agency staff, research scientists and the public, and to promote River Partners as a leader is riparian restoration. This position will also be providing leadership, management skills, and representing the organization before the general public, oversight on all science programs, and coordinating River Partners conservation efforts with individuals, private enterprise, non-profits, and local, state, and federal agencies.

Supervisory Responsibilities: This position does have supervisory responsibilities

**Essential Functions and Responsibilities:**

* Coordinate and review financial information to prioritize and direct staffing, resource allocation and objectives.
* Initiate and direct changes to increase efficiency and meet objectives. Manage budget, staff, calendar and facilities to support organizational finance and operation goals.
* Conferring with the Field and Executive management teams to plan business objectives, to develop organizational policies, to coordinate functions and operations between departments.
* Establish responsibilities and procedures for attaining the strategic objectives for the biology department.
* Evaluates performance of the biology department for compliance with established policies, job expectations and strategic goals.
* Review of activity reports and revise objectives and plans in accordance with budget and policies.
* Establish and coordinate productive partnerships with the agricultural community, conservation organizations, and local, state and federal agencies.
* Represent River Partners before the general public, elected officials, agencies, stakeholders, and non-profits to generate support for River Partners programs.
* Is the resident subject matter expert for our Science department
* Assisting in recruiting and training entry-level biologists and interns collecting monitoring and experimental data, entering data into computer databases, completing analyses of information and reporting.
* Supervising and organizing schedules of biologists to meet contractual obligations and deadlines for restoration, mitigation and consulting projects.
* Managing budgets for restoration, mitigation and consulting projects.
* Work in concert with staff for the recruitment and hiring of River Partners professional level personnel
* Provide budget projections as requested by the accounting department and/or the executive staff.
* Developing data collection and monitoring protocols, experimental protocols and supervise / manage these activities on an ongoing basis.
* Work with public and private sector biology, ecology, engineering and other professional staff to efficiently manage project implementation
* Develop and deliver presentations to the scientific community, government agencies and the public
* Developing data collection and monitoring protocols, experimental protocols and supervise / manage these activities on an ongoing basis.
* Collaborating with the field implementation department and assisting in the translation of the site specific design across the project area.
* Developing and delivering presentations to the scientific community and the public.
* Developing and maintaining good relations with agency personnel, contractors, and neighbors.
* Traveling to multiple restoration projects for planning and monitoring, which may include, which may include River Partners’ other branches.
* Other duties as requested by the President.

**Knowledge Skills and Abilities:**

* Demonstrate cooperative behavior with colleagues, supervisors, and managers at all times
* Intermediate computer proficiency skills
* Ability to apply logical thinking and sound judgment to a wide range of practical problems
* Effectively communicate complicated biological findings orally and in writing.
* Excellent verbal, analytical, organizational and written skills.
* Possess advanced knowledge of California plants, riparian ecology, hydrology, soils and /or wildlife.
* Possess advanced experience working with California and Federal environmental permitting including NEPA/CEQA, ESA, CDFW Code, California Water Code, Clean Water Act Section 404/401, etc.
* Ability to work on both a team environment and independently.
* Demonstrate good organizational skills, ability to work under multiple deadlines, and flexibility to handle changing priorities.
* Advanced experience managing budgets and general understanding of contracting.
* Ability to read, understand, and follow oral and written instruction.
* Excellent verbal, analytical, organizational and written skills.
* Integrity and ethics beyond reproach.
* Commitment and enthusiasm to carry out River Partners mission.

**Qualifications:**

* PhD. in biology, ecology, environmental science, or related science.
* Five years of appropriate work experience.
* Five years of experience as a team leader.
* Advanced Experience in budgeting, financial management and nonprofit accounting.
* Competency in contract negotiation and administration.
* Driver’s license with no restrictions.
* Possess the ability to communicate in basic Spanish (preferred, but not required).
* Proficiency with Microsoft Office.

**Working Conditions/Physical Effort:**

**Work Environment**

Duties are performed both inside and outside in varying temperatures including heat, cold and sometimes wet or humid conditions. Exposure to occasionally high background noise is probable. Position involves exposure to fumes, airborne particles, dust and chemicals and working near moving mechanical parts.

**Does this job have any travel requirements?**  Yes  No

**Percentage of time spent traveling:**

10-25%

26-50%

>50%

**Travel is by (check all that apply):**

Car

Airplane

Other:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Does this job require that weight be lifted or force be exerted? If so, how much and how often? Check the appropriate boxes below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Amount of Time--% of Work Week** | | | |
|  | None | Under 1/3 | 1/3 to 2/3 | Over 2/3 |
| Up to 10 pounds |  |  |  |  |
| Up to 25 pounds |  |  |  |  |
| Up to 50 pounds |  |  |  |  |
| Up to 100 pounds |  |  |  |  |
| More than 100 pounds |  |  |  |  |

**How much on-the-job time is spent in the following physical activities? Show the amount of time by checking the appropriate boxes below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Amount of Time--% of Work Week** | | | |
|  | None | Under 1/3 | 1/3 to 2/3 | Over 2/3 |
| Stand |  |  |  |  |
| Walk |  |  |  |  |
| Sit |  |  |  |  |
| Use hands to handle or feel |  |  |  |  |
| Reach with hands and arms |  |  |  |  |
| Climb or balance |  |  |  |  |
| Stoop, kneel, crouch, or crawl |  |  |  |  |
| Talk or hear |  |  |  |  |
| Taste or smell |  |  |  |  |

**How much noise is typical for the work environment of this job? Check the appropriate level below.**

Very quiet (examples: forest trail, isolation booth for hearing test)

Quiet (examples: library, private office)

Moderate noise (examples: business office with computers and printers, light traffic)

Loud (examples: metal can manufacturing department, large earth-moving equipment)

Very loud (examples: jack hammer work, front row at rock concert)

**How much exposure to the following environmental conditions does this job require? Show the amount of time by checking the appropriate boxes below.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Amount of Time--% of Work Week** | | | |
|  | None | Under 1/3 | 1/3 to 2/3 | Over 2/3 |
| Wet or humid conditions (non-weather) |  |  |  |  |
| Work near moving mechanical parts |  |  |  |  |
| Work in high, precarious places |  |  |  |  |
| Fumes or airborne particles |  |  |  |  |
| Toxic or caustic chemicals |  |  |  |  |
| Outdoor weather conditions |  |  |  |  |
| Extreme cold (non-weather) |  |  |  |  |
| Extreme heat (non-weather) |  |  |  |  |
| Risk of electrical shock |  |  |  |  |
| Work with explosives |  |  |  |  |
| Risk of radiation |  |  |  |  |
| Vibration |  |  |  |  |

**Does this job have any special vision requirements? Check all that apply.**

Close vision (clear vision at 20 inches or less)

Distance vision (clear vision at 20 feet or more)

Color vision (ability to identify and distinguish colors)

Peripheral vision (ability to observe an area that can be seen up and down or to the left and right while eyes are fixed on a given point)

Depth perception (three-dimensional vision, ability to judge distances and spatial relationships)

Ability to adjust focus (ability to adjust the eye to bring an object into sharp focus)

No special vision requirements.

|  |
| --- |
| **Describe the specific job duties that require the physical demands selected above:** working on a restoration site with ag. equipment. |

**River Partners is an Equal Opportunity Employer.**